



## **POSITION ANNOUNCEMENT**

### **Tennis Coach (Men's and Women's)**

*Mount Vernon Nazarene University exists to shape lives through educating the whole person and cultivating Christ-likeness for lifelong learning and service.*

Mount Vernon Nazarene University (MVNU) is an intentionally Christian teaching university for traditional age students, graduate students, and working adults who seek opportunities to learn and grow in an academic community of faith. The University provides the context for a transformational experience through excellent academics, service opportunities, caring relationships, and a nurturing spiritual and social environment. Faculty, staff, and students are challenged to achieve their highest potential, to become increasingly Christ-like and to make a difference in their world through lifelong service.

The University seeks a part-time, 10-month, **Men's and Women's Tennis Coach** for its Athletic Department on the Mount Vernon main campus. The position reports to the Director of Athletics and is available immediately, upon appointment of a successful candidate.

#### **Responsibilities for this position include:**

- Coordinating and supervising all areas of the men's and women's tennis program;
- Planning and directing all phases of the intercollegiate tennis program;
- Operating the tennis program under NAIA and Crossroad League Conference guidelines;
- Organizing and conducting team practice sessions and matches;
- Recruiting prospective student-athletes;
- Managing the men's and women's tennis budgets;
- Scheduling matches with approval from AD;
- Responsible for all team travel arrangements and team supervision while traveling;
- Supervising assistant coaches;
- Spiritual mentoring of students;
- Assisting in eligibility certification of team(s);
- Managing all other aspects of an intercollegiate athletic program;
- Coordinating summer camp(s) (if desired);
- Attending athletic department meetings when available;
- Support other athletic events taking place on campus;
- Other duties assigned by the Athletic Director.

*The above statements describe the general nature and level of work to be performed by an individual assigned to this position. This is not intended to be an exhaustive list of all responsibilities and duties required of the position.*

#### **Expectations for the successful candidate:**

- Evangelical Christian confession of faith and experience;
- Bachelor's degree required, master's degree is preferred;
- Previous coaching experience at the high school or collegiate level preferred;
- Experience in effective supervision of student-athletes;
- Ability to communicate and work effectively and creatively with students, parents, administrators, faculty and staff;
- Detail oriented;
- Knowledge of coaching philosophies and implementation within a team;
- Experience in Microsoft Office preferred.

To be considered for this position, please email a resume to [humanresources@mvnu.edu](mailto:humanresources@mvnu.edu) and complete the application, found at: <http://mvnu.edu/jobs>. Applicants submitting materials via email should attach either a Microsoft Word or .PDF File. Alternatively, materials can be faxed to (740-397-1005), or mailed to:

Mount Vernon Nazarene University  
Human Resources  
800 Martinsburg Road  
Mount Vernon, OH 43050

Professional and personal references are required, consistent with the responsibilities associated with this position. A background check will be performed prior to appointment. Mount Vernon Nazarene University does not unlawfully discriminate on the basis of race, color, sex, national origin, age, disability, or military service in administering its employment policies and practices. As a religious educational institution under the auspices of the Church of the Nazarene, the University is permitted by law to consider religious beliefs/practices in making employment decisions and does so to achieve its mission. The University requires as a condition of employment that all employees subscribe to standards of the Church of the Nazarene and conduct their lives in accordance therewith.