



POSITION ANNOUNCEMENT
Facilities Technician- Auto Technician

*Mount Vernon Nazarene University exists to shape lives through educating the whole person
and cultivating Christ-likeness for lifelong learning and service.*

Mount Vernon Nazarene University (MVNU) is an intentionally Christian teaching university for traditional age students, graduate students, and working adults who seek opportunities to learn and grow in an academic community of faith. The University provides the context for a transformational experience through excellent academics, service opportunities, caring relationships, and a nurturing spiritual and social environment. Faculty, staff, and students are challenged to achieve their highest potential, to become increasingly Christ-like and to make a difference in their world through lifelong service.

The University seeks a full-time, 12-month, **Facilities Technician**, for its Facilities Department on the Mount Vernon main campus. The position reports to the Assistant Director of Building Trades and is available immediately, upon appointment of a successful candidate. The University pay grade for this position is "C". A full complement of benefits is provided, including a health care plan, retirement contributions and tuition assistance (self and dependents). The candidate will also receive generous holidays, and vacation and sick days earned on an accrual basis.

Responsibilities for this position include:

- A specific focus on performing service and repairs to Automotive Equipment
- General knowledge is preferred and assistance will be needed with:
 - Repairing furnishings, doors, windows, etc.
 - Electrical service and repair
 - HVAC service and repair
 - Plumbing service and repair
 - Drywall installation and repair
 - Roof and gutter installation and repair
 - Moving furniture and equipment
- Snow removal
- Limited project, construction, and personnel management for assigned projects
- Regular upkeep of preventative maintenance tickets for all vehicles
- Address work orders and perform the duties necessary to resolve in a timely and professional manner
- Over the road trips as assigned
- Weekend and on-call maintenance responsibilities as assigned
- Other duties as assigned

Expectations for the successful candidate:

- Evangelical Christian statement of faith, experience and mission fit
- High school diploma or equivalent
- Experience in HVAC, carpentry, electrical, plumbing, and/or other construction fields is preferred
- Possess a current Ohio Driver's license and ability to operate University vehicles and equipment
- Possess a CDL Class B, with passenger and air brake endorsement is preferred
- Must pass background check and safe drivers check
- Humbly and patiently supports and relates to each employee, student, and visitor

- Excellent face-to-face and phone customer service to all associates, visitors, and students on Campus
- Shows initiative to anticipate and attempt to resolve all problems/issues/needs while maintaining essential services
- Committed to the pursuit of lifelong personal and professional growth, striving to improve job skills and obtain requisite knowledge and capabilities to support the University's goals and objectives
- Demonstrates effective and efficient use of university resources
- Exhibits excellent judgment in decision making within university guidelines
- Must be capable of sitting, walking or standing for long periods of time, frequent use of stairs, ability to safely operate power tools, and the ability to lift 70 pounds

To be considered for this position, please email a resume to humanresources@mvnu.edu and complete the application, found at: <http://mvnu.edu/jobs/application>. Applicants submitting materials via email should attach either a Microsoft Word or .PDF File. Alternatively, materials can be faxed to (740-397-1005), or mailed to:

Mount Vernon Nazarene University
Human Resources
800 Martinsburg Road
Mount Vernon, OH 43050

Professional and personal references are required, consistent with the responsibilities associated with this position. A background check will be performed prior to appointment. Mount Vernon Nazarene University does not unlawfully discriminate on the basis of race, color, sex, national origin, age, disability, or military service in administering its employment policies and practices. As a religious educational institution under the auspices of the Church of the Nazarene, the University is permitted by law to consider religious beliefs/practices in making employment decisions and does so to achieve its mission. The University requires as a condition of employment that all employees subscribe to standards of the Church of the Nazarene and conduct their lives in accordance therewith.