



**STAFF POSITION ANNOUNCEMENT**  
**Substitute Preschool Teacher**

*Mount Vernon Nazarene University exists to shape lives through educating the whole person and cultivating Christ-likeness for lifelong learning and service.*

Mount Vernon Nazarene University (MVNU) is an intentionally Christian teaching university for traditional age students, graduate students, and working adults who seek opportunities to learn and grow in an academic community of faith. The University provides the context for a transformational experience through excellent academics, service opportunities, caring relationships, and a nurturing spiritual and social environment. Faculty, staff, and students are challenged to achieve their highest potential, to become increasingly Christ-like and to make a difference in their world through lifelong service.

The University seeks an on-call substitute preschool teacher for its Esther Jetter Preschool on the Mount Vernon main campus. The position reports to the Preschool Director and the University pay for this role is \$10.00/hr.

**Responsibilities for this position may include:**

- Daily operations/maintenance of the classroom and playground:
  - Helping rotate centers and equipment
  - Preparing classroom
  - Cleaning and closing down the classroom and all equipment
- Following and leading lesson plan materials for circle time, free play and outdoor play times
- Available between August 30 and May 15 during the hours of 8:30 am and 3:30 pm for on-call work

**Expectations for the successful candidate:**

- Evangelical Christian confession of faith and experience
- High school diploma
- Attend online training:
  - Recognition of Child Abuse
  - Child Care Center Orientation
- Knowledge of ODJFS Child Care Licensing Rules (preferred)
- Knowledge of Ohio's Early Learning and Development Standards (preferred)
- Knowledge of typical stages of growth, development, and behavior in preschoolers
- 1-3 years teaching experience with preschool aged children (preferred)

*\*BCII Fingerprint records check, TB test, and a physical exam are required before employment per ODJFS requirements.*

To be considered for this position, please email a resume to [humanresources@mvnu.edu](mailto:humanresources@mvnu.edu) and complete the application, found at: <http://mvnu.edu/jobs/application>. Applicants submitting materials via email should attach either a Microsoft Word or .PDF File. Alternatively, materials can be faxed to (740-397-1005), or mailed to:

Mount Vernon Nazarene University  
Human Resources  
800 Martinsburg Road  
Mount Vernon, OH 43050

Professional and personal references are required, consistent with the responsibilities associated with this position. A background check will be performed prior to appointment. Mount Vernon Nazarene University does not unlawfully discriminate on the basis of race, color, sex, national origin, age, disability, or military service in administering its employment policies and practices. As a religious educational institution under the auspices of the Church of the Nazarene, the University is permitted by law to consider religious beliefs/practices in making employment decisions and does so to achieve its mission. The University requires as a condition of employment that all employees subscribe to standards of the Church of the Nazarene and conduct their lives in accordance therewith.