



**POSITION ANNOUNCEMENT
Adjunct Instructor – Graduate Finance**

*Mount Vernon Nazarene University exists to shape lives through educating the whole person
and cultivating Christ-likeness for lifelong learning and service.*

Mount Vernon Nazarene University (MVNU) is an intentionally Christian teaching university for traditional age students, graduate students, and working adults who seek opportunities to learn and grow in an academic community of faith. The University provides the context for a transformational experience through excellent academics, service opportunities, caring relationships, and a nurturing spiritual and social environment. Faculty, staff, and students are challenged to achieve their highest potential, to become increasingly Christ-like and to make a difference in their world through lifelong service.

The University seeks a part-time *Adjunct Instructor in Finance* for the School of Graduate and Professional Studies.

Responsibilities:

All business graduate and professional degree programs use standardized curricula in which the textbook, learning objectives, assignments, assessments, weekly activities, and grading scale have been developed. All instructors are required to teach the course using these materials, which are provided to the students via the Moodle learning management system.

- Adequately prepare all course materials and lessons (note that preparation time will vary based on instructor experience in teaching each course)
- Suitably challenge, engage, serve, and communicate with students to encourage their participation and learning while maintaining mutual value and respect
- Complete grade books, learning assessments and final exam assessments in a timely manner.
- Respond to student questions in a timely manner
- Identify and refer at-risk students to specific academic support services
- Ensure course and program learning outcomes are delivered as defined by the syllabus

Expectations of Adjunct Instructors:

- Evangelical Christian confession of faith and experience
- Proficiency in Microsoft Office; training in Moodle will be provided
- Expertise in interpersonal and oral presentation/written communication skills
- Engaging classroom style and appreciation of successful instructional approaches for a range of academic abilities

Qualifications Required:

- An earned doctorate in Finance or related field from a regionally accredited institution
- Industry experience in Finance preferred

Interested candidates should send a curriculum vita, names of three references with contact information, a one to two-page statement of educational philosophy, a one to two-page statement of faith, and copies of university transcripts to:

**Paul Harding, Faculty Services Specialist
School of GPS
Mount Vernon Nazarene University
800 Martinsburg Road
Mount Vernon, Ohio 43050**
Or electronically to: Paul.Harding@mvnu.edu

Prior to a final offer of employment the selected candidate will be required to submit to a background check including, but not limited to, employment verification, educational and other credential verification and criminal background check.