

MOUNT VERNON
NAZARENE UNIVERSITY

**Parent Handbook
2020-2021**



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LETTER FROM THE STUDENT LIFE OFFICE

Parents,

Back when I went to college, I didn't give a lot of thought to who I was becoming. If I'm honest, college was mostly about providing access to credentials that led to a bigger paycheck. Thirty years and four daughters later, my perspective has changed. Of course, I want my children to advance beyond their minimum wage job, but I'm reluctant to think my wife and I invested 18 years of our lives so our kids could simply earn more and be happier. Life is bigger.

A big part of who your student is becoming is due to your investment in his or her life. Having sent two daughters to college myself (and with two more on the doorstep), I also recognize that they're not done "becoming" just because they're not under our roof anymore. The college years establish many of the patterns and habits that students will carry with them for years, decades, and even a lifetime. MVNU has the privilege to come alongside the good work you've invested. There's a plan in place to develop and stretch your student every single year he or she is on our campus.

While MVNU graduates are incredibly successful after graduation, our desire is that your student graduate from MVNU with more than a piece of paper that illustrates competency in their field. Nearly any college can accomplish that. We take great care to develop your child as a person of integrity, grounded in their identity and purpose, and integrating their faith in Christ into every part of life. He or she will be stretched in all areas, because we believe, as scripture teaches, that the whole person (heart, soul, mind, spirit) must be developed for us to experience the fullness of this life.

I'm privileged to work with a group of colleagues who are deeply committed to creating an environment where students can reach their God-given potential. It doesn't mean the path for your son or daughter will always be easy. Growth is always challenging – even painful at times. Rest assured in the fact that there's a campus-wide plan to develop and stretch your student so they will grow in the middle of those challenges.

Thank you for the work you've already done. Let the journey of growth continue!

Tracy Waal
Vice President for Student Life

STUDENT LIFE PERSONNEL

Tracy Waal, *Vice President for Student Life*

Tracy.Waal@mvnu.edu ext. 4602

Josh Kusch, *Director of Residence Life*

Joshua.Kusch@mvnu.edu ext. 4605

Rochel Furniss, *Director of Campus Life*

Rochel.Furniss@mvnu.edu ext. 4604

Tavaris Taylor, *Director of Intercultural Life*

tavaris.taylor@mvnu.edu ext. 4606

Eric Browning, *Director of Counseling and Wellness*

Eric.Browning@mvnu.edu ext. 4611

Wendi Lahmon, *Administrative Assistant to the VP for Student Life*

Wendi.Lahmon@mvnu.edu ext. 4602

Trinia Huddleston, *Student Life Coordinator*

Trinia.Huddleston@mvnu.edu ext. 4600

Resident Directors

Cedar and Birch Apartments and Redwood Hall, ext. 4614

Cypress, and Spruce Apartments, ext. 4666

Elmwood, Maplewood & Rosewood Apartments, ext. 4642

Galloway Hall, ext. 4643

Oakwood Hall, ext. 4641

Pioneer Hall, ext. 4640

Please feel free to contact us at any time with questions or concerns at reslife@mvnu.edu. You can also call our switchboard at (740) 392-6868 during working hours.

HOW TO ENSURE A SMOOTH TRANSITION

It is important to remember that your student is not only transitioning into college life, but into adulthood as well. He or she needs to establish healthy independence. However, your support and encouragement in that process is critical for your son's or your daughter's success. It is helpful not to schedule family events during the first three weeks of school and to encourage your son or daughter to stay on campus and get involved in the planned activities — even if he or she may be homesick!

Listen to them if they call and encourage them to get involved or to talk to their Resident Director, Resident Assistant, and roommate. We have established a great network of support for your student on campus, but we cannot do this alone. We hope you will see us as your partners in this process of transition. Thank you in advance for helping us make this transition a smooth and positive one for your student!

ABOUT MVNU

MVNU's Mission

Mount Vernon Nazarene University exists to shape lives through educating the whole person and cultivating Christ-likeness for lifelong learning and service.

Vision Statement

To change the world with the love of Christ.

Core Convictions

Mount Vernon Nazarene University is an intentionally Christian community, framed by the Wesleyan-Holiness tradition, seeking to fulfill its educational mission, as defined by the following core convictions:

- A. *Vital faith that permeates the life of the University.*
- B. *Vigorous partnership with the Church of the Nazarene.*
- C. *Active engagement with the broader Christian community.*

- D. *A quality holistic education, guided by the liberal arts tradition and professional excellence.*
- E. *Character as an expression of the moral formation inherent in our educational mission.*
- F. *Responsible stewardship of the resources entrusted to the University.*

RESIDENCE LIFE

Assistance in the Residence Halls

A Resident Director lives in each traditional residence hall and is a full-time professional staff person focused on student support. In addition, each floor has one student Resident Assistant and a Spiritual Mentor designated to assist students on their floor.

Overnight Guests

No guest or off-campus visitor may stay overnight in the residence living areas for more than three nights in a given semester without the approval of the Resident Director. All visitors must be registered with the Resident Director. Childcare or babysitting is not permitted in any campus area, and people under the age of 15 are not permitted as overnight guests.

Overnight Sign-Outs

During the first three weeks of the school year, freshmen are required to stay on campus overnight. This allows students to acclimate to the campus community, develop sound study habits, and participate in events, and begin making connections with their peers.

Exceptions to this policy are rare, but may be discussed with the student's Resident Director.

Freshman Curfew

- 12:00 a.m. – Sunday through Thursday
- 1:30 a.m. – Friday and Saturday

Roommate Changes

Before move-in day, all changes to housing are facilitated through our Director of Residence Life. Please email any request to reslife@mvnu.edu. Resident Directors will supervise all housing assignment changes once your student has moved in. If a student is experiencing any tension or concerns with their roommate, their Resident Assistant is available to help support them as they learn to manage living with another person. Students are advised and coached to first try to address concerns with their roommate directly and in person. Afterward, students can engage our Roommate Conflict process when individual efforts to resolve tensions are unsuccessful. Changes will not be granted to students without working through a Roommate Conflict process.

Laundry Facilities

Washers and dryers are located on the lower floors of all residence halls and in the common areas of the apartment complexes. Laundry facilities are for residential students only and are free of charge.

Frequently Asked Questions:

Does my student have to live on campus?

Mount Vernon Nazarene University is intentionally residential. We believe there is something to learn by living in community. Only the following students may petition to live off campus:

1. Students who are 23 years of age or older (by August 31 of that school year); OR
2. Students who will be living in the primary residence of a parent/guardian (within 60 miles of campus); OR
3. Students who are married; OR
4. Students who have children

Off-campus students must abide by all lifestyle expectations as stated in the Student Life Handbook. Students are required to inform Student Life if they are not planning to use campus housing. Students will lose their housing deposit if Residence Life is not informed of a student's decision to not live on campus by the predetermined deadline prior to the beginning of the next semester. This deadline is

May 31 for the fall semester, and October 30 for spring semester. Students may petition for approval for off-campus housing for the fall semester up until August 1 and until December 1 for the spring semester or the student's housing deposit will be forfeited even if approval is granted.

What should my student bring to MVNU?

The following link is a list of what your student should bring:
<https://www.mvnu.edu/uploads/Admissions/AdmissionsEvents/whattobring.pdf>

Air conditioners can be brought on the stipulation that there is a \$50/semester utility fee semester; students can also rent A/C units from MVNU for an additional \$50/semester fee. For full information on the specifications and conditions or to request to bring or rent an A/C, please complete the online 2020-2021 Air Conditioner Request & Rental Form.

Please note the following items are not allowed:

- Cooking appliances with an open coil/heating element
- Microwaves (these are provided in residence hall lobbies)
- Halogen lamps or lava lamps

TECHNOLOGY

Technology on Campus

Every building on campus (including dorms/apartments) has been equipped with wireless internet access. The residential living areas are also equipped with wired network ports (one per person). Personal printers are allowed in the residential halls; however, wireless printers are only allowed as long as the wireless features are disabled. (Wireless printing compromises MVNU's network). No personal routers, wireless access points, or hotspots are allowed on campus as they hinder our wireless network.

MVNU's ITS Department recommends the below standards for selecting technology to be used on our campus.

Software Recommendations*: (Current Campus Standard)

- Operating System Windows 10,
Mac IOS Mojave (or newer)
- Office Suite Provided for each student
through Office 365.
- Security & Virus Protection Microsoft Defender, Sophos
Home, Malwarebytes (all free)

Hardware Recommendations:**

Minimum hardware requirements for Computer Equipment:

- 6GB RAM (Recommend 8GB or more)
- Intel i-Series or m-Series Processor

Wi-Fi Recommendations:

Wireless Network Card 802.11 AC

For best access to Wi-Fi on campus, devices must have both 2.4 and 5 Ghz radios.

*Some programs of study require very specific computer equipment due to department-specific software. Contact your academic advisor to find out if your program has any special equipment requirements.

**Contact the MotherBoard HelpDesk (ext. 5555) for specific hardware recommendations due to variations in equipment.

Support:

We have a Technical Support Helpdesk (MotherBoard) available to troubleshoot, train, assist, and service most IT-related needs. We are located in the lower level of the MVNU Thorne Library/Learning Resource Center and are open Monday – Thursday from 7:30 a.m. – 7:30 p.m. and Fridays from 7:30 a.m. – 4:30 p.m. You may also reach us by phone at (740) 397-9000, ext. 5555 or text us at (320) 634-MOBO (6626).

CAMPUS LIFE

Prince Student Union; Donoho Recreation Center; Ariel Arena

The PSU, DRC, and Ariel Arena are the hubs of involvement and student life activities at MVNU. The PSU houses a cardio fitness room, and the “586,” a casual café and eating area for students. The PSU is the location for many Student Government Association, Intercultural Life, and Class Council sponsored events, parties, academic forums, and panel discussions. The PSU also provides access to our intramural gymnasium area. The DRC contains 2 full-size gym courts with capacity for cross-court play. Students use the DRC to participate in a number of intramural sports and activities including indoor soccer, volleyball, and basketball. Ariel Arena houses Foster Hall, a large banquet room used for campus activities, and both a weight room and cardio fitness room for student use during open hours.

Leadership Positions / Student Government Association

The Student Government Association is the executive committee of the student body. It is composed of representatives of the associated students. It organizes student activities and organizations and represents the student body in University planning and decision-making. Elected and appointed officers and class presidents become the Student Government Association. Student leadership positions include Student Body President, VP for Community Life, VP for Academic Life, VP for Spiritual Life, VP for Social Life, VP for Marketing, VP of Inclusion and Diversity, chairpersons for administration, media, and campus events, and four Class Council Presidents.

Class Organizations

The freshmen, sophomore, junior, and senior classes are distinct organizations, which maintain their identity, designated by the year of graduation of their members. Each year, appropriate student officers are elected. Activities, projects, and traditions are established on the basis of need and interest.

Getting Involved and Student Organizations

College involvement enhances the development of students and aids in success and holistic formation. MVNU offers a variety of recognized student organizations, clubs, and honor societies including departmental and social clubs, musical groups, publications, and service organizations.

Extra-Curricular Organizations

Extra-curricular organizations may be formed as the need arises, subject to authorization from the Student Government Association, the Director of Campus Life, and/or the Vice President for Student Life.

For more information about any of these student organizations or to get involved, please visit mvnusga.com.

OFFICE OF INTERCULTURAL LIFE

Tavaris Taylor, Director of Intercultural Life,
(740) 397-9000, ext 4606, tavaris.taylor@mvnu.edu

The Office of Intercultural Life is a unit of Student Life that intends to strategically build an intercultural campus community and contribute to the academic and classroom experience through promoting social justice on MVNU's campus, in the church, and in the Knox County community.

The Office of Intercultural Life works to fulfill this mission through sponsoring guest speakers, cultural performances, forums, films, and cultural competency initiatives. Services include advocacy and retention programming that supports current and alumni A.I.M. students (American students of color, International students, and Missionary students) by planning and implementing diversity leadership development programs; academic, spiritual and personal support and mentoring; and campus-wide diversity and cultural celebration events for all students, faculty, and staff at MVNU. Annual events include:

- Festival Latino

- MLK Celebration Breakfast
- African American History Month
- Women’s History Month
- International Fashion Show
- Social Justice Week
- Other related activities and events

The Office of Intercultural Life also maintains a small library, supports a Diversity Leadership Mentoring Program, and maintains a multicultural resource room, *The Dwelling*.

DINING ON CAMPUS

All residential students at MVNU are required to participate in the meal plan. MVNU has partnered with Pioneer College Caterers (mvnu.pconline.net) for years to bring students a high-quality, well-balanced, and varied food program. The hours are 7 a.m. – 2:30 p.m., and 3:30 p.m. – 8:00 p.m. each Monday through Friday with unlimited availability and choice to the student. Students who have off-campus internships or class conflicts have many options to consider as well, such as our sack lunch program. Weekend meal hours and offerings are a bit more structured.

Pioneer understands that today’s student may have food allergies to consider. All of our menu items are labeled, and we offer individualized student plans to assist in any way we can. Parents are encouraged to first have their student work with our staff but are free to contact us should they have any concerns.

Each student’s ID card is used for access to the Dining Commons.

Additionally, each ID is loaded each semester with \$30 worth of *Road Bucks*. These funds may be used to bring guests into the **Dining Commons** or purchase items at **The 586**, our snack bar found in the Prince Student Union on campus.

Students and/or parents may purchase additional *Road Bucks* by accessing the Pioneer website (above) or at the food service office in the Dining Commons. The University offers a bonus for each “buck”

purchased over \$20. For example, spend \$22 and receive \$25 worth of *Road Bucks*; spend \$44 and receive \$50.

Pioneer also provides a “**Treat Your Student**” program (www.mvnu.edu/studentlife/campusservices/dining), which allows friends and family to celebrate holidays, birthdays, and other special occasions.

ACADEMIC ADVISING

Dr. B. Barnett Cochran, Vice President for Academic Affairs
(740) 397-9000, ext. 4200, Barney.Cochran@mvnu.edu

Academic advisors assist in developing educational plans, choosing majors/minors, and scheduling courses. However, the student is ultimately responsible for seeing that all graduation requirements are met.

Declaring a Degree Program

Degree requirements change with each catalog edition. The applicable catalog requirements for a student’s degree program are those existing at the time the student files the *Official Declaration of Degree Form* in the University Registrar’s Office. This form is applicable to traditional undergraduate students only and is used for declaring and changing majors and minors and for advisor assignment. Some majors (e.g., nursing, social work, and education) require a separate admissions process. In such cases, students are held to the major requirements at the time of admission into that major.

Registration and Confirmation – Traditional Program

Registration takes place when the student has met with his or her academic advisor and scheduled classes in the University database.

Since courses fill to capacity quickly, it is to the student’s advantage to contact his or her academic advisor early in the applicable

registration period to schedule courses. Students are responsible for all courses listed in their registration.

The Registrar will inform returning students via campus mail when registration periods are open. Summer term registration is conducted during the spring as announced by the Registrar.

First-time freshmen will register for the fall and spring semesters at the New Student Orientation sessions during the summer. Freshmen unable to attend a session must contact the Registrar's Office for information on scheduling courses.

New transfer students who are accepted and pay their deposit may register after May 20, prior to the New Student Orientation sessions. Transfer students are encouraged to take advantage of this earlier registration time since they often have unique scheduling needs.

New students beginning in the spring semester who are admitted and pay their deposit may register for courses any time during the fall semester.

Confirmation

Confirmation denotes that the student has made proper payment arrangements with the Student Financial Services Office through the web portal and has been cleared to attend classes and move into residence halls (if applicable). Confirmation must occur prior to the beginning of each semester. The confirmation process may be completed online through the web portal. Instructions for confirmation are listed under the Financial Information portion in the catalog. For more information, refer to the Confirmation Process under the Student Accounts section of this document.

Academic Load and Overload

A normal full-time load in the traditional undergraduate program is 30 credits for the academic year as follows: fall semester 15 credits; spring semester 15 credits. A student is classified as full time provided that he or she is registered for at least 12 credits for the fall or spring.

A traditional student is not permitted to enroll for more than 18 credit hours during the fall or spring semesters without the written permission of the appropriate school dean. Overload forms may be picked up at the University Registrar's Office. A tuition overload fee is charged for each hour of overload in fall and spring.

The maximum academic load in summer session is 15 hours, with no more than 2 courses allowed per session. All summer courses are online format other than internship, directed study, or independent study. Overloads must be approved by the University Registrar, but no overload fee is assessed.

For the most current information, please refer to the 2020-21 Catalog, when it is available online at mvnu.edu/catalog.

CENTER FOR STUDENT SUCCESS

Lee Bjornsen

Director of Student Success

(740) 397-9000, ext. 4612, lee.bjorsen@mvnu.edu

The Center for Student Success seeks to equip students for independent, effective, and life-long learning through programs and services tailored to assist them in achieving their personal and educational goals. The resources provided through the Center for Student Success include:

One-on-One Tutoring: One-on-one tutoring is offered in the Center for Student Success during most hours that the Thorne Library and Learning Resource Center is open so that academic enrichment is easily accessible for all traditional students on campus. Tutors are student employees who are trained to teach students individually toward the goal of mastering content and developing transferable study skills. Students may schedule tutoring appointments online.

Supplemental Instruction (Help Sessions): Supplemental Instruction (SI) is an academic enrichment program that targets traditionally difficult courses and provides regularly scheduled, out-of-class, peer-assisted sessions. Help sessions are proactive and

participatory and are designed to organize and improve the ways in which students prepare for class. Session leaders facilitate these study sessions and, as peers who have already been successful in the course, they model successful study behavior. SI is adapted from the nationally renowned Supplemental Instruction program; statistics across the country indicate that students who attend sessions regularly score up to one letter grade higher than those who do not attend.

Academic Peer Mentors: Academic Peer Mentors (APM) are upper-level student employees who are trained to assist with time management, organization, study strategies, and other forms of academic or personal support. APMs typically meet with their assigned students weekly to provide individualized academic assistance, encouragement, and accountability.

Center for Student Success Courses: The Center for Student Success offers courses that equip first-time freshman students to make the transition to the academic demands of higher education. These courses are CSS-1001 College Success Strategies, HUM-1013 Discipleship of the Christian Mind with Lab and CSS-1012 Advanced College Success Strategies. These are beneficial courses and any student may choose to enroll. These courses are required for students who are conditionally admitted to the university. The courses provide additional support so students have the best opportunity to excel in their academic work.

Writing Lab: The MVNU Writing Lab exists to create a safe and friendly space for all writers at all levels to share their work and receive thorough and considerate feedback from attentive peer tutors who strive to empower student writers to become more confident, self-sufficient, and effective critical thinkers and communicators. The Writing Lab seeks to assist any student pursuing help on any writing assignment at any stage of the writing process; to provide face-to-face, one-on-one support for students within a community of well-trained peer tutors; to ask questions and listen to students to help them explore, clarify, and articulate their ideas; and to support and guide students as they develop their writing process and style.

Accessibility Services for Students with Disabilities: It is the policy of MVNU that no qualified persons with disabilities shall, on the basis of disability, be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination under any of its programs or activities. Any qualified student who has a physical or mental impairment which substantially limits one or more of major life activities such as walking, seeing, hearing, speaking, breathing, learning and/or working can receive assistance at MVNU as provided in Section 504 of the Rehabilitation Act of 1973 and the applicable provisions of the Americans with Disabilities Act of 1990. Accessibility Services with the Center for Student Success serves as the campus contact for disability-related needs that a student may have.

Transition from High School: Unlike secondary school, students must self-disclose their disability to Accessibility Services in order to receive accommodations. Services are not provided for a student automatically. The student completes a Request for Accommodations form to begin the completion of the process, students are given a formal Letter of Accommodations, and it is highly recommended that students communicate with each professor regarding accessibility related issues in the respective courses, preferably prior to the beginning of each semester. Forms and/or email notifications are provided by Accessibility Services that verify the approved, reasonable accommodation(s).

Registration: Students who request accommodations for disabilities must personally meet with the Coordinator of Accessibility Services to complete the process of registration. Students in online courses will be able to discuss needs by telephone conversation if preferred.

Accommodations are not a “one size fits all” practice. Therefore, information provided from the student regarding barriers that they encounter due to their disability, the accommodations that have been beneficial to them in the past, and any adaptive strategies and devices used previously is part of the process used to develop their individual accommodation plan while at MVNU. Documentation from an evaluation team report or 504

plan is helpful in the development of the accommodation plan. Acceptable documentation includes the following:

- Date(s) of Evaluation
- Diagnosis
- Reference to the types of evaluation procedures utilized
- Evaluation results and/or test scores (as appropriate)
- Limitations of student functioning (especially as related to the higher education environment)
- Recommendations for accommodations, which are helpful in assisting institutional personnel in determining appropriate and necessary support
- An accurate and current picture of how the disability impacts the student at the present time, and thus in most cases, the documentation should be less than three years old

Common Accommodations: The most frequent types of accommodations that students receive at MVNU are extended time on testing in a non-distracting environment, a note taker in class, textbooks in audible format, priority seating, and priority registration.

For more information about Accessibility Services, please email accessibilityservices@mvnu.edu or stop by the Center for Student Success and ask to speak to Deanna Shira-Tackett Accessibility Services Coordinator or Katie Rhodes, Student Success and Accessibilities Coach.

Test Center

The MVNU Test Center is located on the top floor of the Thorne Library and Resource Center and operates Monday-Friday 8:30am-4:30pm during the academic year. The Test Center is committed to providing a quiet setting for students that have approved testing accommodations through Accessibility Services and for limited make-up exams for students with university approved absences. The Test Center also provides some university placement exams, selected PearsonVue exams and residual ACT testing on select dates. Appointments are required for all exams and testing. Please email

testcenter@mvnu.edu, or call the office at 740-397-9000x4230 to contact the Test Center.

THORNE LIBRARY AND RESOURCE CENTER

Thorne Library is the research/study resource for students on the MVNU campus and at the GPS site locations. The library houses approximately 164,000 items in a variety of resource types, including books, periodicals, CDs, DVDs and much more.

In the library's Educational Resource Center, students may utilize the children's literature collection, recently enhanced by a sizeable donation from Ms. Nancy Short, a retired educator. The ERC also houses a graphic arts lab. Laptop computers and a variety of AV equipment are available for students to check out for completing classroom assignments or group projects.

Study areas, both tables and carrels, are located throughout the building. Study rooms are available for students to check out for individual and group study. For night owls, the Extended Hours room is available for study and access to computers and a printer for after library hours.

The library also houses two computer labs, four classrooms, the University Archives, the Computer Science Department, the Center for Student Success and technology assistance via Motherboard. Wi-Fi access is available throughout the library building.

The library is a member of OhioLINK, a consortium of 90+ Ohio academic and public libraries. Through the shared collections of OhioLINK, students have access to more than 46 million physical resources from which they may borrow and use in classroom projects and research papers. Additionally, MVNU students have access to online content and 100+ databases accessible from virtually anywhere using a variety of mobile devices. And, on the occasion something is not available in OhioLINK or online, students may utilize the more traditional interlibrary loan services to secure needed items.

The library's full-time staff and student staff are always ready to assist students by answering research questions and offering

assistance in locating and using library and OhioLINK resources. Visit the library's homepage at <http://library.mvnu.edu> for information about the library and resources. Thorne Library is the central hub of research and study resources for all MVNU students. The library houses approximately 164,000 items in a variety of resource types, including books, periodicals, CDs, DVDs and much more.

In the library's Educational Resource Center, students may utilize the children's literature collection, recently enhanced by a sizeable donation from Ms. Nancy Short, a retired educator. The ERC also houses a graphic arts lab.

Study areas, both tables and carrels, are located throughout the building. Study rooms are available for students to check out for individual and group study. Laptop computers and a variety of AV equipment students use for completing classroom assignments or group projects are available for students to check out at The Hub on the lower level of the library. For night owls, the Extended Hours room is available for study and access to computers and a printer for after library hours.

The library also houses two computer labs, four classrooms, the University Archives, the Computer Science Department, the Center for Student Success and technology assistance via Motherboard. Wi-Fi access is available throughout the library building.

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Visit the library's homepage at <http://library.mvnu.edu> for information about the library and resources.

Career Development

The mission of the Career Development Center is to guide and support students and graduates in discovering, preparing for, and entering careers in which they are gifted to serve. The office assists students in choosing majors and minors, planning their careers, and seeking jobs and internships. Services and resources available to students and graduates include individual career advising, assessments, informational resources, job postings, guidance on resumes, interviewing, and more.

Mount Vernon Nazarene University annually participates in regional career fairs, and also provides informational programs on various career planning topics. Students are also encouraged to utilize Handshake, our centralized system for job and internship postings. For more information on career resources available to students, please go to: www.mvnu.edu/careerdevelopment/parents.

MVNU HONORS PROGRAM

Dr. W. Brett Wiley, (740) 397-9000, ext. 3515,
Brett.Wiley@mvnu.edu

The MVNU Honors Program exists to enrich the academic and cultural experience of gifted students by offering unique and challenging courses, special extracurricular opportunities, and a supportive environment in which students can excel. The Honors curriculum is designed to challenge students to learn collaboratively in a discussion-oriented environment and to take an active role in their education by emphasizing high-impact practices and the development of "soft skills."

Students start with a Summer Reading Assignment, a common-text experience that will lead into Honors sections of Discipleship of the Christian Mind, the University's gateway course. Then, Honors scholars will begin Core Conversations I and II, a two-course sequence in which students engage in a discussion with each other,

with their professors, and, above all, with important thinkers and texts. The sequence encourages students to both consider who they are as persons (what does it mean to be, as Arthur Holmes writes, "reflective, thinking beings" and "valuing beings"?) and what their place is in the broader culture (how might we be "responsible agents" in the world?).

During their time in the Honors Program, students will also engage in Honors Seminars. Seminars explore contemporary issues and questions from multiple perspectives and involve guest lecturers from MVNU and other area universities, field trips, experiential-learning opportunities, and even travel-study options. While Core Conversations introduces students to a rich, textured foundation Honors Seminars examine problems as they confront us in the particularity of our current situation. Recent seminars have focused on topics such as artificial intelligence, gene editing, and the role of religion in athletics.

In their junior year, Honors students begin a self-designed project, with the help of a faculty mentor and committee. This experience connects the students' majors with the Honors curriculum. Once completed and approved, Honors scholars present their findings at the university's annual Symposium for Undergraduate Research and Creative Work (sURC). The Honors Project often serves as a critical link between undergraduate and graduate education or as a step towards a future career. It is an ideal preparation for "the next step" Honors scholars frequently aspire to take.

In addition to this academic curriculum, participation in the Honors Program includes:

- \$1,000 annual scholarship
- Designated Honors housing
- Early registration
- Extracurricular events and trips
- Connection to internships and study abroad options
- Recognition as an "Honors Scholar" at graduation

More information can be found at www.mvnu.edu/honors. The Honors Program blog, found at www.mvnuhonors.wordpress.com, offers reflections from Honors students about their experiences in

Honors Seminars, working on their Honors Projects, traveling as part of study abroad programs, and more.

ACADEMIC TRAVEL OPPORTUNITIES

There are often opportunities for students to travel and study for academic credit. Each year MVNU sponsors several academic travel and study opportunities. Travel, housing, and meals are arranged and supervised by faculty members.

Details regarding specific academic travel opportunities can be found in the 2020-21 catalog when it is available online at <https://www.mvnu.edu/catalog>.

OFF-CAMPUS STUDY OPPORTUNITIES

Mount Vernon Nazarene University is committed to shaping students who will make a significant impact in their professions and on their world. Students can enrich their undergraduate academic experience through domestic or international off-campus study. These high-impact learning experiences are designed to broaden and deepen a liberal arts education through fostering global competencies necessary to successfully live and work in today's world and change it for the better. Students return from off-campus programs with new perspectives, questions, insights, and appreciation for the world around them.

MVNU offers a number of domestic and international opportunities for students interested in off-campus study. Details can be found in the 2020-21 catalog when it is available online at:

<https://www.mvnu.edu/catalog>.

The Center for Global and Community-Engaged Learning coordinates off-campus study opportunities. Students considering off-campus study are encouraged to meet with center staff to discuss academic goals and program options.

FINANCIAL AID

Ryan Downs, Assistant Director of Student Financial Services
(740) 397-9000, ext. 4524 or 1-866-686-8243 option 2

Fax: (740) 399-8682

ryan.downs@mvnu.edu

finaid@mvnu.edu

Financial Aid “To Do” List:

- Student and parent (if applicable) file the FAFSA at fafsa.ed.gov. (File as soon as possible after October 1. If you are not going to file, be sure to notify our office.)
- Student and parent (if applicable) complete verification paperwork, if selected by the Department of Education.
- Student, if a first time borrower, completes Entrance Counseling and the Master Promissory Note for the Federal Direct Loan Program: studentaid.gov.
- Accept/decline all financial aid on myaward.mvnu.edu
- Student registers for classes with academic advisor. Watch for email updates.
- Student and parent (if applicable) may enroll in the Cashnet monthly payment plan.
- Parent applies for and completes a Master Promissory Note for the Federal Direct Parent PLUS Loan, if interested: studentaid.gov.
- Student applies for private education loan if interested; contact the Financial Aid Office for additional information.

The FREE Application for Federal Student Aid (FAFSA)

The FAFSA establishes “financial need” and determines eligibility for federal, state, and institutional need-based funds. If you have not already submitted a FAFSA and would like to do so, please complete it online at fafsa.ed.gov as soon as possible. Our office will be happy to assist you in filing the FAFSA. Students must include our school code (007085) on their FAFSA to ensure that MVNU will also receive a copy of the results. Please contact us with any questions. Once your submitted FAFSA is processed, you will receive a Student Aid Report

(SAR). Be sure to examine your SAR for accuracy and retain a copy for your records.

Once accepted, the Financial Aid Office will prepare and send your Financial Aid Notification. Your financial aid may include (but is not limited to) a combination of any of the following: merit-based scholarships, outside scholarships, federal or state need-based grants, institutional funds, work-study, and loans. All FAFSA filers will be awarded Federal Direct Loans provided the loans and all other aid do not exceed the cost of attendance.

Additional Dates and Deadlines:

8/12/20	Confirmation/payment deadline for fall 2020 semester*
8/31/20	Fall semester begins**
12/9/20	Confirmation/payment deadline for spring 2021 semester*
1/9/20	Spring 2020 semester classes begin**

*\$50 late confirmation fee if not confirmed with financial arrangements

TUITION REFUND POLICIES

THE TUITION REFUND POLICY FOR DROPPING COURSES

DURING FALL OR SPRING SEMESTER:

There is no refund if the student drops a class within the range of full-time status (12-18 credit hours). This policy applies to students who remain enrolled with the University, but change enrollment status. This includes dropping an overload, dropping from full-time to part-time status, or dropping hours within part-time status.

Tuition is refundable only through the first 10 business days of the semester.

THE TUITION REFUND POLICY FOR SUMMER TERM:

Tuition is refundable only through the first 7 calendar days of a summer course.

LOAN OPTIONS FOR STUDENTS AND PARENTS

William D. Ford Federal Direct Loan Programs

All FAFSA filers will be awarded Federal Direct Loans provided the loans and all other aid do not exceed the cost of attendance. All Direct Loans are either subsidized (the federal government pays the interest while you are in school) or unsubsidized (you are responsible for the interest while you are in school). Payments on both types of loans are deferred until you graduate or cease attendance. To be eligible to receive a subsidized Direct Loan, you must demonstrate need as determined by your FAFSA results. The amount awarded to students is based on class status: Freshman - \$5,500; Sophomore - \$6,500; Junior/Senior - \$7,500.

Steps to process the basic Direct Loan:

1. Visit the Direct Loan section of our website at www.mvnu.edu/undergraduate/financialaid/loans to learn more about Direct Loans.
2. Complete the federally required Direct Entrance Loan Counseling (for first-time borrowers).
3. Complete your Master Promissory Note (MPN) online (for first-time borrowers).
4. Receive funds on student account approximately 7 days after classes begin.

**Independent students (as determined by the FAFSA) and students whose parents are denied a PLUS Loan are eligible for an additional \$4,000–\$5,000 unsubsidized Direct Loan each year. See PLUS Loans for more information.*

Federal PLUS Loan

The Federal PLUS Loan is a way for parents to borrow to help fund their student's education. All freshmen who complete a FAFSA will be awarded a Federal Parent PLUS Loan provided the loan and all other aid do not exceed the cost of attendance. The interest rate is fixed by the Department of Education. Parents may borrow up to the cost of education (direct costs as well as indirect costs) less financial

aid. PLUS Loans are federally insured and payments may begin immediately or may be deferred until the student graduates or ceases attendance. Parents must be credit-worthy, but the credit check does not include a debt-to-income ratio calculation. If the parent is denied approval, the student becomes eligible for an additional \$4,000–\$5,000 unsubsidized Direct Loan.

Steps to process the Federal Parent PLUS Loan:

1. Visit the PLUS Loan section of our website at www.mvnu.edu/undergraduate/financialaid/loans.
2. Complete the Plus Loan Request form at studentaid.gov.
3. Complete the Master Promissory Note (MPN) online at studentaid.gov.

This process must be completed before August 14, but we recommend beginning the process well in advance to ensure adequate communication between the Direct Loan Servicer and MVNU. Funds will post to the student’s account in equal disbursements in fall and spring, approximately one week after the beginning of each semester.

ADDITIONAL LOAN OPTIONS

Private Education Loans

A private education loan is another option for students to help fund their education. Private education loans should only be considered when borrowing is required beyond the amounts offered by federal loan programs. These loans are not issued or insured by the Department of Education but by private lenders. The terms of these loans, such as interest rates and repayment options, vary from lender to lender and are often affected by credit ratings. Private education loans are in the student’s name but almost always require a credit-worthy co-signer. The amount borrowed is limited to the cost of education less financial aid.

Steps to process a Private Education Loan:

1. Determine the amount to borrow.
2. Visit the private education loan section of our website at www.mvnu.edu/undergraduate/financialaid/loans.

This process must be completed before August 9, but we recommend beginning the process well in advance to ensure adequate communication between the lender and MVNU. Funds usually will post to the student's account in equal disbursements in fall and spring, approximately one week after the beginning of each semester.

SCHEDULE OF CHARGES

Schedule of Charges

Tuition and fees for the 2020-21 Academic Year

	Fall	Spring	Total
Tuition	\$15,680	\$15,680	\$31,360
Room no (A/C)	\$2,469	\$2,469	\$4,938
Meal Plan	\$1,976	\$1,976	\$3,952
Student Fee	\$125	\$125	\$250
Total Residential	\$20,250	\$20,250	\$40,500
Total Commuter	\$15,805	\$15,805	\$31,610

*Students residing in residence halls with University provided air conditioning will incur an additional housing charge of \$142 for the 2020-21 academic year.

Miscellaneous Charges:

Overload Rate

(more than 18 hours in one term) \$870/credit hour

Part-Time \$870/credit hour

Employment

MVNU employs approximately 600 students through campus employment and the Federal Work-Study program. This is no different from a regular part-time job, except that the student works on campus and has the option to participate in work-study if they are eligible. Students are paid bi-weekly and have the option of putting any percentage toward their Student Account. Check the student employment website frequently for job opportunities on campus and at our off-campus agencies: mvnu.edu/jobs/Students.

STUDENT ACCOUNTS

Judy DeVold, Assistant Director for Student Accounts
(740) 397-9000, ext. 4540 or 1-866-686-8243, option 1
Fax (740) 399-8682
accounts@mvnu.edu

Payment Plan Options for 2020-21

Full Payment Plan

Payment for fall is due by August 12, and payment for spring is due by December 9.

Cashnet Payment Plan

This is a monthly payment plan administered by Cashnet, a third party vendor. There is a \$75 annual enrollment fee. To enroll, go to <https://commerce.cashnet.com/paymentportal>. Depending on the enrollment date, 10 and 9-month plans are available.

Private Education or Parent PLUS Loan Option

The loan must cover your balance and be approved by August 12 to be confirmed without a late fee.

Combination Cashnet Payment Plan and Loan

A portion of your balance is paid monthly through the Cashnet Payment Plan and the remainder is covered by a Private Education or Parent PLUS Loan.

MVNU Work Study or Campus Employment

Campus earnings may only be designated for your bill once you have been hired. Apply for campus employment early. If hired after August 12, your earnings may be applied to your account to build a credit for spring, since your fall balance will already have been paid by one of the above payment options.

Confirmation Process – Finalizing course registration and paying the bill

1. All students must be confirmed and must make financial arrangements by August 8. We utilize a web-based confirmation process.
Students will:
 - Log in to portal.mvnu.edu.
 - Complete their Student Financial Agreement.
 - Review their student account.
 - Select a payment plan as listed above, fulfilling the conditions of that plan.
 - An online payment through the web portal (portal.mvnu.edu) may be made with American Express, Discover, MasterCard, Visa, or a savings or checking account. A processing fee of 2.5% applies to credit card payments. A \$3 transaction fee applies to savings or checking account payments. Otherwise, all payments should be mailed to Student Accounts.
2. Once confirmed with financial arrangements, the student may move into campus housing (if living on campus) and attend classes.

3. A late confirmation fee of \$50 will be applied if not confirmed with financial arrangements by August 12. Classes for the Fall 2020 semester begin on August 31.
4. For the spring 2021 semester, the confirmation and financial arrangements deadline is December 9.

Come to Student Accounts to:

- Ask questions about your student account.
- Pay your bill.
- Add to your personal printing account.
- Purchase Road Bucks and Commuter Meal Plans.
- Cash personal checks up to \$200.

MVNU STATEMENT OF CONFIDENTIALITY

**Counseling, Student Health Services, and Student Life Offices
Statement of Policy regarding students presenting medical,
emotional, psychiatric, or disciplinary problems:**

We want every MVNU student to be medically, emotionally, and mentally healthy. However, complete wellness cannot be assured. While it is not our desire to withhold information from concerned or caring parents, we are obligated by laws and professional licensure requirements to keep certain student information confidential.

Any student attending a post-secondary school receiving federal funds is protected by the Family Educational Rights and Privacy Act of 1974 (FERPA). Additionally, MVNU's counselors subscribe to the American Counseling Association's Code of Ethics and Standards of Practice. This means that the student's rights of privacy can only be relinquished by the student (age 18 or older) who, for the purpose of this statute, is considered a self-determining adult.

Any student seeking counseling or medical services for any reason in MVNU's counseling center or college clinic must be assured of a safe and confidential environment.

Any information obtained in counseling, testing, or medical consultation is confidential. Information regarding medication, hospitalization, or therapy will be withheld by the student unless released according to procedure or exceptions as stated below.

Students wanting their parents or others to know of their work in the counseling setting or medical treatment must sign a release form stating that such is their desire and indicating the persons whom they want to receive this information. For emergency medical purposes, the Medical History form may be referenced for emergency notification.

There are exceptions to the consent policy:

MVNU reserves the right, as allowed under FERPA and/or HIPPA (1996), to disclose, without written consent, to appropriate persons in a health or safety emergency, so long as:

- There is a serious threat to the student or others,
- The knowledge of the information is necessary to meet the emergency,
- Time is of the essence, and/or
- The professionals or family members to whom the information is disclosed are in a position to deal with the emergency.

All information related to disciplinary matters is considered confidential. Such information may only be presented or discussed when the student authorizes communication through a signed Information Release form available in the Office of Student Life. This process complies with the FERPA.

In all situations, MVNU personnel will strongly encourage students experiencing medical or emotional trauma requiring hospitalization to contact their parents and the University chaplain or their pastor. MVNU will make every possible effort to facilitate and encourage, from a Christian and professional perspective, communication between student and parent.

Parents are encouraged to maintain a strong and open relationship with their student while recognizing the challenges and difficulties college students sometimes encounter.

Any question regarding the Student Right to Privacy may be referred to:

- Dr. Eric Browning, Director of Counseling and Wellness, ext. 4610
- Tracy Waal, Vice President for Student Life, ext. 4601

COUNSELING

Our services exist to provide the student community with a range of professional counseling and consultation options. Our philosophy is built on the assumption that counseling must address the whole person as a physical, rational, sexual, emotional, social, and spiritual being. Therefore, our goal is to promote personal wholeness, specifically in the areas of personal and/or relational difficulty, which might interfere with a student's academic or vocational goals. We also provide consultative and educational services to members of the larger Mount Vernon Nazarene University community.

What Does Counseling at MVNU Offer?

Our staff provides counseling for individuals, couples, and groups (including roommate and apartment situations). If desired, and workable, we will meet with a student and his or her family. We also provide a referral system that includes medical assessment, psychiatric evaluation, and testing. Students desiring counseling off campus can be referred from our office. However, any cost incurred for these services must be paid by the student.

CAMPUS SAFETY

The Mount Vernon Nazarene University Campus Safety department is committed to providing a safe and secure environment for faculty, staff, and students.

The campus is monitored by a surveillance camera system and an I.D. card door access control system. Campus Safety offers a driving or walking escort at any time. The Campus Safety Department is staffed 24 hours a day, seven days a week. Campus Safety officers are trained and certified in CPR, First-Aid, and use of Automated External Defibrillators (AED).

MVNU has a working relationship with the Mount Vernon Police Department and the Mount Vernon Fire and Rescue Department for additional back up and support. The Mount Vernon Fire Department conducts annual fire and safety inspections in all residential and campus buildings.

MVNU utilizes the following forms of communication to announce an emergency that threatens the campus: Nixle and Alertus alert services, university social media, and WNZR. Campus emergency personnel will use these lines of communication to provide information on the correct protective action to take and provide updates on the emergency situation. Initial notification may be implemented by the Senior Leadership Team, or the offices of Campus Safety, Student Life, or Graduate and Professional Studies. The Senior Leadership Team will then implement the Campus Emergency Response plan. To sign up for Nixle alerts text MVNU to 888-777. WNZR streams live online for non-local listeners at WNZR.fm.

Additional information about the department may be accessed online at

<https://www.mvnu.edu/studentlife/campusservices/campussafety>. For more information, call the Campus Safety Office at (740)399-8686.

STUDENT HEALTH SERVICES

For more information, please visit:

<https://portal.mvnu.edu/sr/healthserv/Pages/default.aspx>

Mount Vernon Health Provider Resources:

Simona L. Moore, CNP LLC – call for appt.

Mon-Thurs 8 -5, Wed until 6, Fri 8-4, 1st and 3rd Sat 8-12. Closed for lunch 12-1.

206 S. Mulberry Street, Mount Vernon, OH 43050

740-399-3008

<http://www.simonamoorecnp.com/>

Walk In Clinic, Simona Moore and staff no appt. - walk in

Mon-Thurs 8-6 PM, Fri 8-4 PM

207 W. High St., Mount Vernon, OH 43050

740-392-1181

<http://www.simonamoorecnp.com/>

Minute Clinic, inside CVS pharmacy no appt. - walk in

Mon- Fri 9am- 8PM

Sat 9am-5:30PM

Sun 10am-5:30PM

900 Coshocton Rd, Mount Vernon, OH 43050

<http://www.cvs.com/minuteclinic/clinics/Ohio/Mount-Vernon/900-Coshocton-Road/6151/md>

Knox Community Hospital Urgent Care no appt. - walk in

Mon- Fri 8-8, Sat-Sun 9-8

1490 Coshocton Rd., Mount Vernon, OH 43050

740-393-9675

<https://www.kch.org/care-services/urgent-care>

Family Urgent Care no appt. - walk in

Monday-Friday 9AM-9PM

Saturday – Sunday 9AM-7PM

503 Wooster Rd, Mt Vernon, OH 43050

740-326-6552

<http://family-urgentcare.com/>

Knox County Community Health Center - call for appt.
Mon – Fri 8:00am-12:00pm, 1:00-4:30PM/ 1:00-6:00PM the 3rd
Tuesday of the month
11660 Upper Gilchrist Rd, Mount Vernon OH 43050
740-399-8008
<http://knoxhealth.com>

American Health Network, Fredericktown - call for appt.
Dr. William Elder, Dr. Aaron Wilson (MVNU alum)
PA David Lamport, CNP Laura Seagroves, CNP Deborah Samples
1222 Columbus Rd, Fredericktown, OH 43019
740-694-1261
www.fredericktownAHN.com

Dr. Larry Reed - call for appt.
Amy Ferrenbaugh, CNP
307 Venedale Dr., Mount Vernon, OH 43050
740-397-5545
<https://www.kch.org/care-services/department-primary-care/family-medicine-vernedale-dr>

CAMPUS MINISTRIES

Rev. Stephanie Lobdell, Campus Pastor

Stephanie.Lobdell@mvnu.edu

Dr. Hank Spaulding, Associate Campus Pastor, ext. 4130

Hank.Spaulding@mvnu.edu

Chelsea Porter, Campus Ministries Community Engagement
Coordinator, ext. 4110 Chelsea.Porter@mvnu.edu

Matthew Dorrow, Graduate Assistant, matdorow@mail.mvnu.edu

Campus Ministries at MVNU provides students with opportunities to grow in Christ and serve others as they live in Christian community. There are several areas of spiritual formation on which Campus Ministries focuses to help students grow in their personal journey with Jesus Christ.

Corporate Worship

At Mount Vernon Nazarene University, one of the ways we journey together as a community of faith is by meeting to worship regularly. No one should journey alone. Rather, we encounter God and His grace collectively.

We gather several times a week to experience God, engage with our full selves, and learn together. These opportunities for spiritual formation can be transformative in the lives of participants. We believe that, as we learn and experience together what it means to be like Christ, we are empowered to change the world with the love of Christ.

We come together from a variety of worship styles, and seek to create a hospitable space for all. Chapel services include an array of experiences, from liturgical to contemporary, and varied styles, structures, and formats. Students, faculty, staff, as well as speakers from off campus all have a vital part in leading us in these experiences.

Mission M2540

This program is based on Matthew 25:40, where Jesus says, “I tell you the truth, whatever you did for one of the least of these brothers of mine, you did for me.” M2540 seeks to connect the content of the classroom with real-world need in focused and significant ways. Our initiatives focus on the areas of education, technology and compassionate responses to poverty and suffering in our world. Currently we are serving Knox County, Belize and eSwatini, to address issues of local and global social justice.

We respond as a campus by raising awareness and funds “for the least of these” through our passions, talents and hobbies. These include but are not limited to thrift stores, concerts, Spike Ball and Euchre tournaments, dinners, photography, and traveling to serve globally. Through the development of sustained partnerships within our local community, region, nation, MVNU students, faculty, and staff engage in living out the university motto: “To Seek to Learn is to Seek to Serve”

For more information on current M2540 projects, visit the website at <https://www.mvnu.edu/studentlife/campusministries/m2540>.

Community Service Opportunities

At Mount Vernon Nazarene University, we believe that one of the measures of our effectiveness as a university is the lives of our graduates and their commitment to serve. The MVNU experience is one that educates and engages the whole person. As such, students are encouraged to find their place of service within the local community as we attempt to be a neighbor to our community and educational region.

The Community Service and Ministry Opportunities (CoSMO) program at MVNU is designed to help our campus community understand that we are all called to use our gifts and abilities in serve to others. CoSMO Groups are student-initiated and student-led groups including but not limited to tutoring, spending time with kids, high schoolers and the elderly, serving in urban settings, and bringing awareness to global issues of justice.

Groups may be formed with the authorization of the Campus Ministries Office.

We believe that CoSMO is just scratching the surface and hope that as our campus community comes together we will be able to develop more ways to reach the marginalized in our society.

The Justice Project

The Justice Project program seeks to educate, engage, and practice justice both on campus and around the world. The Justice Project and provide opportunities for involvement in advocating for social justice locally and globally. The Justice Project is centered on Christ and the Scriptural command to care for the least of these. We fulfill this command through service projects, Justice Talks, and immersion events that orient students to the work of justice in the world. Justice Talks actively seek ways to create ongoing, sustained and respectful conversations in order that we might better prepare students, faculty and staff to talk about and address issues of justice. Our immersion events are overnight events that take students to areas where the work of justice can be witnessed so that students can understand the work necessary for justice.

Service Learning Trips

The Campus Ministries department offers several trips during spring and summer breaks when students are given the chance to travel and serve all over the country and globe. Our teams serve while building classrooms, singing in church services, renovating landscaping, teaching in schools, working in clinics, repairing homes, and serving meals. These students have the unique opportunity to experience a new culture while building lifelong friendships with their teammates.

MVNU Service Learning Trips have traveled to:

- Fort Lauderdale & Melbourne, Florida
- Indianapolis, Indiana
- McAllen, Texas
- Cactus, Texas
- Charleston, West Virginia
- Chicago, Illinois
- Nashville, Tennessee

- Turkey Creek, Kentucky
- Seattle, Washington
- Belize
- Haiti
- Guyana
- Germany
- eSwatini
- Guatemala

Small Group Ministries

Upperclassman Small Groups

“Life Groups” (L-Groups) are the Upperclassman (Sophomore-Senior) wing of MVNU’s Small Group Ministry Program. These groups will take students through different tracks of spiritual formation according to the students’ choosing. In the Wesleyan tradition, small groups serving different means of formation exists at the heart of the Christian life. Therefore, in these L-Groups students will get to explore various small group themes in one of three areas: Vocation, Relationships, and the Christian Life. These groups will facilitate growth to contribute to God’s desired flourishing for each student.

L-Groups are co-led by an MVNU Employee and a Student. Resources for the groups are found in Campus Ministry. These groups are voluntary and will meet during the Wednesday Chapel Hour for both Fall and Spring. These groups are not available to Freshman Students or Transfers for their first year on Campus who are encouraged to meet with their B-Group.

Freshman Small Group Ministries

“Belong Groups” (B-Groups) are the Freshman wing of MVNU’s Small Group Ministries program. This program provides students with a strong foundation for belonging as well as discipleship, fellowship, accountability, and service. Being in a small group allows new students to develop close connections with their peers, pray, study Scripture, be accountable to their peers, and learn more about themselves as they journey through their college experience.

Every new student is assigned to a small group at the beginning of their first semester at MVNU and is encouraged to participate. New freshmen and transfers will meet in their assigned groups during the Wednesday Chapel hour.

Chapel Attendance Policy

Chapel services are considered a vital part of the university experience at Mount Vernon Nazarene University. All students are expected to be in attendance. MVNU seeks to create and nurture a distinctive community based on Christian ideals. The University's purpose is to aid in development of every aspect of Christian personhood: spirit, mind, and body. Chapel is an indispensable means of addressing each participant — evoking commitment in spirit, motivating individuals to service, and helping them discover and better understand God's love and plan for their lives.

The chapel hour is a source of unity and strength in that it is the only time when the majority of the campus community is together. The chapel program is not a substitute for church programming or attendance. Therefore, it is recommended that each student choose a church home early in the year and attend regularly the services of his/her choice. Chapel services are generally held M-F at 10:20am-11:10am with the Wednesday hour (10:20am-11:10am) being reserved for small group discipleship.

All freshmen are required to earn 36 chapel credits per semester. Credits can be earned through a combination of chapel attendance, small group participation, community service, Service Learning trips, and the Wellness Initiative. Additional guidelines for chapel attendance can be found at:

<https://www.mvnu.edu/uploads/StudentLife/studenthandbook.pdf>.

MVNU POSTAL SERVICES

Kelly Russell, MVNU Post Office Staff
(740) 397-9000, ext. 4445, postoffice@mvnu.edu

Window Services

- Stamps
- Parcel mailing
- Express mail (overnight and international)
- Certified, registered, insured, return receipt, delivery confirmation
- Air mail (letters and parcels)

Window Hours

9:30 a.m. – 4:30 p.m., Monday–Friday
Mail is in boxes by noon on weekdays.

Mailing Address Example

NAME	John Smith
MVNU BOX NUMBER	MVNU Box A-2089
800 MARTINSBURG RD	800 Martinsburg Road
MOUNT VERNON, OH 43050	Mount Vernon, OH 43050

Please include First & Last Name and MVNU Box Number on all letters and packages.

Packages (Pick Up)

Students will be notified by email of packages or mail that cannot be placed in their box. IDs will be required for these transactions at the Post Office window.

For FedEx, UPS, Airborne Express, etc. that requires more than a P.O. Box address, you must address these as:

NAME OF STUDENT
STUDENT'S BOX NUMBER
800 MARTINSBURG ROAD
MOUNT VERNON, OH 43050

UPS, FedEx Information

These items are delivered to the Receiving Department then brought to the Post Office by 3 p.m., Monday–Friday. **Due to offices being closed on Saturdays, no mail is delivered until Monday morning; this includes overnight and express.**

TEXTBOOK AND STORE INFORMATION FROM COUGAR CORNER

Note from your friendly Cougar Corner staff

The Cougar Corner staff welcomes and encourages you to stop by and browse next time you are on campus. We carry a nice variety of office/school supplies, art supplies, MVNU sportswear and novelty items, Bibles, and computer supplies! Don't forget to visit our online store to shop for MVNU Items and textbooks at <http://cougarcornerstore.com>.

Methods of payment

Cougar Corner accepts Visa, MasterCard, Discover, personal checks, and cash. If you sign a Title IV form and have financial aid funds available, you can obtain a voucher from MVNU Student Financial Services to pay for textbooks. The voucher number can be used with our online textbook provider, eCampus, when you place your textbook order through the textbook/Cougar Corner website. Note: Contact MVNU Student Financial Services at 740-397-9000, ext. 4520 to obtain a voucher.

Textbook purchases and rentals. Textbooks are not stocked in the store.

MVNU is partnered with eCampus as our textbook provider. Textbook pricing is competitive with other online vendors, and eCampus offers rentals as much as possible. Your son or daughter received detailed instructions for accessing textbook information and purchasing in their information packet.

All books can be ordered online through our virtual bookstore. You will be able to link to the virtual bookstore from the Cougar Corner website and see the textbook information by course for the upcoming semester. Select which ones you wish to obtain (New, Used, and Rental will be available for most books), pay online, and then books will be delivered to the MVNU Post Office for pick-up.

You will receive FREE SHIPPING for textbooks orders of \$35.00 or more to campus post office, or \$5.00 flat rate shipping for UPS ground.

Why should Cougar Corner's virtual bookstore be your resource for textbooks?

There are advantages to using our textbook delivery services:

- You can order online through cougarcornerstore.com. Ordering is quick and easy.
- We guarantee you will get the correct textbooks.
- Pricing is competitive. Whenever possible you have all the options to buy new, used, or rent.
- Textbooks are returnable for a refund by a specified date each semester.

Textbook Buyback

We offer buybacks at the end of each semester during finals week. Please note that in some cases out-of-date, old-edition textbooks will be declined for repurchase and deemed as no value.

Contact Information

Your campus store understands customer service and is ready to answer any of your questions. You can reach us via email at gina.blanchard@mvnu.edu or call us at 740-397-9000, ext. 4457.

QUICK REFERRAL GUIDE

The MVNU campus phone number is 740-397-9000.

Please use the appropriate extension to refer a student who is:

Emotionally distressed, physically ill, or suicidal

Counseling Center ext. 4610
Student Life ext. 4602
Campus Safety ext. 8686

Absent for a week or more due to illness or family emergency

Academic Affairs ext. 4210
Student Success ext. 4648

Having roommate difficulties

Residence Life ext. 4605

Advice about a medical/emergency withdrawal, leave of absence, or permanent withdrawal

Student Success ext. 4648

Advice about finances

Student Financial Services ext. 4520
Student Accounts ext. 4540

Spiritual or religious support

Campus Pastor/Campus Ministries ext. 4130

Cultural support

Director of Intercultural Life ext. 4606
Student Life ext. 4600

**Seeking accommodations or support for physical, cognitive,
or psychological needs**

Academic Support ext. 4282
Counseling Center ext. 4610

Advice about choosing or changing a major

Center for Student Success ext. 4648

Need for tutoring or academic support

Academic Support ext. 4282

**Please report any student who is in a life-
threatening situation or poses an imminent
threat to self or others**

Campus Safety ext. 8686
Student Life ext. 4602

Suspected of being missing

Campus Safety ext. 8686
Student Life ext. 4602

CAMPUS PHONE NUMBERS

The University switchboard number is (740) 392-MVNU (6868) and the hours are from 8:00 a.m. to 6:00 p.m. Calls outside of this will be managed by the automated system. If you know your party's extension, you may call the automated attendant at (740) 397-9000 and enter the extension. University office hours are 8:00 a.m. to 4:30 p.m., Monday through Friday. University offices are equipped with voicemail for calls received after hours.

Personnel

President	Dr. Henry Spaulding	4100
VP for Academic Affairs/CAO	Dr. Barney Cochran	4200
VP for University Relations	Rev. James Smith	4131
VP for Finance	Mr. Scott Campbell	4400
VP for Student Life	Rev. Tracy Waal	4601
University Chaplain	Rev. Stephanie Lobdell	4111
University Registrar	Mel Severns	4531
Director of Residence Life	Josh Kusch	4605
Director of Campus Life	Rochel Furniss	4604
Asst. VP for Student Success and Retention	Joy Strickland	4281
Director of Counseling and Wellness	Dr. Eric Browning	4610
Director of Facilities Operations	Tony Edwards	4441
Director of Intercultural Life	Tavaris Taylor	4606
Coordinator of Campus Safety	Jaimi Dennison	4460
Assistant Director of Student Accts	Judy DeVold	4541
Assistant Director for Financial Aid	Ryan Downs	4524
Asst. Dir. of Adm. Events & Visits	Cheryl Sharpes	4551
Athletic Director	Chip Wilson	3111

Resources

Academic Assistance (<i>Acad. Support</i>)	Joy Strickland	4281
Academic Enrichment Coordinator	Priscilla Mills	4282
Career Development	Gary Swisher	4618
Counseling Services	Dr. Eric Browning	4610
Emergencies	Campus Safety	8686/ 911
Financial Aid/Loans	Student Fin Serv.	4520/4521
Housing Concerns (<i>Residence Life</i>)	Josh Kusch	4605

Library	Library Services	4240
New Student Orientation	Rob Stanley	4514
Post Office	Kelly Russell	4445
Small Group Ministries	Hank Spaulding	4137
Spiritual Concerns	Rev. Stephanie Lobdell	4111
Student Accounts/Bills/Payments	Stud Accts Staff	4540
Student Life	Wendi Lahmon	4602
Student Employment/Work Study	Cheryl White	4403
Student Government	Rochel Furniss	4604
Telecommunications	Motherboard Helpdesk	5555
Transcripts/Grades (<i>Univ Registrar</i>)	Mel Severns	4531
Welcome Week/NSI	Wendi Lahmon	4602

Toll-Free Phone Numbers

Student Financial Services/Student Accounts 1-866-686-8243
 Admissions/Academic Support/Parent Helpline/University

Registrar/New Student Transition 1-866-462-MVNU
 University Advancement /Alumni Relations 1-800-367-9294

NOTES

