



Date:

Unit:

Author:

Contributors:

Unit Overview

Purpose

Briefly state the unit's purpose and how the unit supports the institution's mission/values.

Unit Accomplishments

Major Unit Highlights

Please provide an executive summary of activities and unit highlights for the academic year.

Reflection on Previous Year Goals and Unit Review Action Plan Update

Please list and evaluate progress in meeting the goals the unit established last year and completing its action plan items from the latest unit review.

Evaluation of Unit Objectives

Unit Objectives and Key Performance Indicators

Please complete and append the [Unit Evaluation Plan Matrix](#) (Appendix A). Feel free to append additional data tables if needed.



Results and Improvements

Briefly summarize what this year's evaluation revealed about your unit's success in meeting its objectives. In areas for growth, how are you using these results to make changes to improve unit operations?

Unit Trends and Planning for the Future

Unit Trends

Outputs: List your main constituency groups (e.g., prospective students, parents, students, faculty, staff, pastors, donors, etc.) and identify the activities or services provided this year to those constituency groups. Is this an increase or decrease over last year? What accounts for the change?

Staffing: Reflect on the adequacy of the unit's staff as it relates to staffing levels and capacity. Are the human resources sufficient to achieve annual goals and unit objectives? What additional resources and/or training and expertise is needed for continuous improvement?

Resources: Reflect on the adequacy of the unit's facilities/materials/equipment, especially as they relate to annual goals and unit objectives. Are the space allotment, facilities, and technological resources appropriate to the unit's responsibilities and external regulatory requirements? What changes (if any) are needed to support effective unit operations?

Budget: Discuss this year's unit expenditures, especially as they relate to annual goals and unit objectives. Is this an increase or decrease over last year? What accounts for the change?

Analysis: Reflecting on the totality of the trend data and resource analysis, do you have sufficient resources to carry out your unit obligations? Provide a brief rationale for your response, highlighting where resources are sufficient and what additional resources are needed to sustain or improve unit quality.



Planning for the Future

Please identify your unit’s goals for the upcoming year, highlighting any budgetary implications.

The *MVNU 2023 Strategy for a Decade of Excellence* puts forth an overarching aspiration for the University to:

- Deliver **excellent** liberal arts and professional **programs**.
- Facilitate **transformation** through **engagement** and **collaboration**.
- Build a **community** defined by habits of transparency and accountability.
- Graduate women and men of **character** formed by faith and wisdom.
- Develop the **resources** and **enrollment** necessary to accomplish our educational mission.

Fill out the table below to identify the ways your unit goals align with MVNU2023.

MVNU2023	Unit Goals
Deliver excellent liberal arts and professional programs .	
Facilitate transformation through engagement and collaboration	
Build a community defined by habits of transparency and accountability.	
Graduate women and men of character formed by faith and wisdom.	
Develop the resources and enrollment necessary to accomplish our educational mission.	

