



## APPROVAL OF STUDENT FUNDRAISING PLANS

Date Filed \_\_\_\_\_ Sponsoring Group \_\_\_\_\_

Event/Project \_\_\_\_\_

Date of Event/Project \_\_\_\_\_ Hours of the Event \_\_\_\_\_

Location of event \_\_\_\_\_ Facility Reserved (circle one) YES NO

Intended Attendance \_\_\_\_\_ (e.g., faculty, specific classes, public, etc.)

Contact Person \_\_\_\_\_ Phone \_\_\_\_\_

Description of event/project: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### APPROVAL:

\_\_\_\_\_

VP for Student Life or Director of Campus Life

\_\_\_\_\_

Date

\_\_\_\_\_

Faculty Advisor of Responsible Sr. Administrator

\_\_\_\_\_

Date

\_\_\_\_\_

Assistant VP of Development

\_\_\_\_\_

Date

**\*This event/project cannot be publicized until this form has been properly completed with authorized signatures.**

**\*\*NOTE: If you are seeking grant funding, separate approval will be required from the Director of Development.**